



Harrison Christian Academy

Parent and Student Handbook

About this Parent & Student Manual

Harrison Christian Academy, its faculty and staff are pleased to welcome you to our school. It is hoped that this Handbook will provide both parents and students with a clear understanding of HCA procedures and policies. Each parent and student should carefully read this handbook and comply with our policies to help keep our school running as smoothly and efficiently as possible. If you have a question or would like further clarification of an HCA policy, please contact us.

Parents and students, please read this Handbook entirely. As part of the enrollment process you will be required to sign an Acknowledgment stating that you have read and understand the contents of this Handbook.

About Our School

HCA was founded in 2017 and began accepting students in 2019. We are a non-denominational K-12 School. We enjoy the support of First Assembly of God in Harrison, AR. Our school began with the vision our Pastor had about opening a Biblically-based school. Our Board of Directors works closely with the Administration to provide the best we can for our students.

Board of Directors: 2024-2025

Paula Moore
K. C. Jones
Gerry Korchek

Harrison Christian Academy does not discriminate based on race, sex, color, handicap, or national/ethnic origin in the administration of its educational, admission, scholarship, athletic, and other school-administered programs.

Mission Statement:

Knowledge Tempered by God's Word and Prayer.

Vision Statement:

Our goal is to provide a Christian education that is both sound and affordable. Our curriculum is biblically based to help our students develop Christian character, to establish a sound academic foundation and to promote a Godly world view.

Philosophy of Education

Biblical Philosophy - Harrison Christian Academy strongly adheres to the inerrancy of the Bible, God's Holy Word. The Bible is the source of the principles that determine how other subjects are addressed and taught. We recognize that God, and His Son Jesus (John 1:1-4), are the Creators of the universe. We recognize that God is loving, righteous and just and that mankind, although created in God's image, has chosen to fall into sin. God has provided the only way for us to be reconciled to Him; and that was through Christ's death on the cross and His resurrection from the grave. The most important issues in life are that a person is reconciled to God through faith in Christ Jesus and that a person lives to bring others to Christ. This responsibility to lead others to Christ requires one to develop in Christian character and to promote the Biblical worldview. It causes one to strive to be a leader, standing against the pressures to do wrong and leading others in doing what is right. The presentation of Biblical truth is therefore not confined to a single segment of the curriculum--the study of the Bible--but is integrated throughout the teaching of all subjects.

Harrison Christian Academy recognizes that the primary responsibility for educating children rests with parents (Deuteronomy 6:4-9; Psalm 78:1-8; Proverbs 22:6; Ephesians 6:4); therefore, we are committed to entering into a partnership with the family to support parents as they develop a God-centered worldview in their children.

Educational Philosophy

- The Bible as the infallible word of God is the foundation of a Christian world and life view.
- Christ is our Creator, Sustainer, and Lord
- Knowledge is dependent on God's revelation in His creation and in His Word
- The Gospel of Christ is the basis for a personal relationship with God.
- The revelation of God as found in the world and in mankind is not contradictory to the revelation of God in the Bible and these two revelations are to be brought together in the educational process.
- Human history and God's redemptive activity in it are key and foundational to all learning.
- Non-Christian theories are not to be ignored, but rather are to be analyzed in the light of Scripture.

The Faculty

One of the most valuable assets of Harrison Christian Academy is its dedicated teachers. Their commitment to providing the students with the best possible education is evident in their performance as teachers. They are genuinely interested in their students' academic success. Their commitment is expressed by the time, energy, and sacrifices they make each year.

The Curriculum

Harrison Christian Academy uses a non-denominational curriculum. Biblical teachings are intertwined with the curriculum from beginning to end in an age-appropriate format. Each grade level is a continuation of the previous one.

Students are Taught That:

- They are created in the image of God - Genesis 1:26-27
- They must confront the issues of sin and redemption - Romans 3:23, 1 John 1:9
- They can know God as revealed in Christ and made present through the Holy Spirit - Luke 11:13.
- Jesus Christ shall return to judge all mankind and to receive His people unto Himself- Matt 25:31-46, John 14:3

Student Success

A student's success in school is dependent on the school and parents working together. We are honored that you have given Harrison Christian Academy the opportunity to have a part in your child's education and we take that responsibility very seriously. To achieve the best results, we need your cooperation and help. You will greatly enhance the effectiveness of this school by helping in the following ways:

- Pray for the school administration, the teachers, and the students.
- Work cooperatively with your child's teacher(s) to help your child achieve optimum success.
- Please attend all requested conferences and respond to parental notifications and disciplinary reports.
- When letters, texts and/or emails are received from the school, please read them, and mark your calendar with the information and events that are included.
- Please endeavor to have your child at school on time and be prompt to pick your child up on time at the close of the school day.
- Please notify the school in the following instances:
 - Your child will be absent.
 - Your child should not go outside to play. (Elementary)
 - Your child is to leave school early.
 - Other adults need to be added to your child's "pick-up list." (This change should be made in writing.)

Financial

Please refer to this year's Financial Information located on our website and in our application packet. Because we try to keep tuition and other expenses as low as possible, it is essential that all our families faithfully fulfill their financial responsibilities to the school.

The Church

Evangelization and the teaching of doctrine are primarily the province of home and church. However, these should not be ignored when they are relevant to teaching in the Christian School. Student attendance and membership in a local church and Sunday School are encouraged. The challenge and responsibility to spread the Gospel at home and abroad should have a prominent place in the school instruction.

School Hours

8:00 am through 4:00 pm (Tuesday–Friday) Please schedule appointments for students Mondays/after school.

Arrival & Dismissal

Students are to enter by the double doors on the west side of the church. A staff member will be on duty by 7:45 am to greet them. Students arriving late to school are to go immediately to class; they may put their things away at class change.

- All students will be dismissed to the parent, older sibling (with parental permission on file) or another person(s) designated in the student file. You will be called from the office before a student will be allowed to leave with anyone except the designated persons on file.
- Any student who does not have an adult to account for him/her by 4:30 p.m. will be watched by a designated staff member. Parents will be charged \$15.00 per 15-minute block.
- Parents picking up students before 4:00 must let the administration know prior to the student leaving; preferably a minimum of 24 hours in advance. This applies to both elementary and high school.

School Closing

In case of bad weather, school closings will be announced on television, Facebook/website, and/or by our texting system. We appreciate your support in the event of bad weather and we petition your patience with us on those "decision days" of closing or opening school. We will close with the Harrison Schools and other days as we deem necessary.

On days when school is open but questionable conditions exist (icy and snow packed streets), your decision as a parent to keep your child home until conditions improve will be honored by the school but please send a text to 870-955-5226 or an email to contact@harrisonchristianacademy.com.

Visitors

Parents or other visitors are welcome to visit the school. We ask that you let the administration know in advance, preferably 24 hours, that you want to visit. Student visitors may be on campus with the permission of the Director/Principal.

Custodial/Non-Custodial Parent Rights and Responsibilities

Harrison Christian Academy presumes that the person who enrolls a student in school is the student's custodial parent/guardian. It is the responsibility of the parent/guardian to provide any documentation regarding the restrictions of a noncustodial parent/guardian. Harrison Christian Academy, unless otherwise informed, assumes that there are no restrictions regarding the non-custodial parent's right to be kept informed of the student's school progress and activities. If restrictions exist to the above rights, the custodial parent/guardian is requested to submit a certified copy of the court order which curtails these specific rights. Unless there are specific court-imposed restrictions, the non-custodial parent, upon request, will be given access to all the student's educational records, including but not limited to, the student's cumulative file, records kept by the teacher, and the student's special education file (when applicable). Upon written request the non-custodial parent may conference with the student's teacher/s or meet briefly with the student. Under no circumstances will the student be permitted to visit with or be released to anyone, including the noncustodial parent without the approval of the custodial parent.

Administrators sometimes find themselves in the middle of a struggle over a child between estranged or divorced parents. It is imperative that the custodial parent be aware of the following procedures: Only a legal document (i.e. final divorce decree which includes specific denial of visitation or a restraining order denying visiting rights) can prevent a parent from participating in the activities named above.

Attendance Policy

Absences:

- Ten (10) absences or more per semester will be considered excessive. Three (3) tardies are considered excessive.
- All absences (excused, unexcused, planned, or unplanned) will count toward the total number of absences.
- All absences will be recorded on the student's permanent file.
- Students who come to school later than 10:00 a.m. or leave by 1:00 p.m. will be marked absent for a half day.
- Only absences related to school-sponsored activities will not count toward the 10-day limit per semester such as fieldtrips and school-related contests.
- Students should bring a parental note/text/email verifying all absences no later than his/her second day of return to school (for example, sickness or death in the family). Emails should be sent directly to contact@harrisonchristianacademy.com.
- Absences due to court or legal appointments will not count toward the 10-day limit when notes are provided for the student's absence to the Director.
- Because learning builds one skill upon another skill, a student must make-up whatever work the teacher and/or administration deem necessary for future success. The student must make-up work within the timeframe equal to his/her absence. For example, if the student is absent for two days, he/she has two days to complete the make-up work after he/she returns to school.

- Generally, make-up work will be assigned after the student returns to school. We try to work with parents regarding absences and homework. If possible, we will send home assignments via text/email, or the parents can pick them up for the student to do while at home.
- To reduce the workload of teachers, please let us know a minimum of one week in advance of a planned absence that you would like the student's work.
- All absences and tardies will be entered into the system as unexcused. When a note/text/email is received, absences and tardies will be changed to excused, if appropriate. All absences/tardies (excused and unexcused) are recorded on the student's permanent record.
- No student may leave the school premises during school or absent themselves from school sponsored functions and events without express permission of the Director. A student who violates this rule will be subject to disciplinary action at the Director's discretion.
- If a student is in the office waiting to be checked out by a parent, he will be considered absent from the class.
- Students must be in attendance for a half day to participate in or attend the extracurricular activities of the day.

Penalties for Excessive Absences:

Students and parents will be notified on the quarterly reports of the accumulated number of absences per semester. Any student accumulating more than 10 absences will be subject to denial of credit for the semester.

- At the discretion of the Director, students with excessive absences but appropriate documentation and completed assignments may regain credit status.
- At the discretion of the Director, students with excessive absences, incomplete assignments, and no documentation may be denied credit for the semester.
- Parents will be notified by letter if the student has violated this attendance policy by accumulating an excessive number of absences and they are pending a denial of credit for the semester's work.

State Compulsory Attendance Law:

According to Arkansas Code 6-18-201 – Compulsory Attendance: Every parent, guardian, or other person residing within the State of Arkansas having custody of or charge of any child aged five (5) through seventeen (17) years on or before AUGUST 1 of that year shall enroll and send the child to a public, private, or parochial school, or provide a home school for the child, as described in 6-15-501 et.seq.

Permanent Records

Student Transcripts reflect only semester grades as explained below:

- Grades are based on homework, tests, and projects as assigned and graded by the teacher within a semester.
- Semester grades are cumulative with a final semester grade.
- All students' grades will be recorded on the permanent record.

Standardized Testing

Harrison Christian Academy administers standardized testing in the spring to students. Results of these tests are placed in the student's cumulative folder and made available to parents or guardians.

Grading Policies

Academic Grading System:

Grading for grades 1-12 are based on total points correct. Report cards will be recorded in letter grades based on percentage points. (K students will receive a report card outlining the student's mastery and effort in the areas taught.)

Percentage	Letter Grade
90-100	A = Excellent
80-89	B = Above Average
70-79	C = Average
60-69	D = Below Average
0 - 59	F = Failing

Report to Parents:

- Parents will receive Mid-Quarter and Quarterly Reports each nine (9) week period. Only semester grades will be recorded on student cumulative files.
- Parent/Teacher conferences are encouraged throughout the year. Faculty or parents may request a meeting.
- Any student, grades 1- 6, making an "F" for the final average in reading, math, language, science, or social studies will not be promoted to the next grade.
- Any student, grades 7-12 will be required to retake any core course failed and may retake any non-core course with an "F." The new grade will be averaged in with the previous grade.

Homework/Makeup Work

Homework:

- **Grades 1- 6**

The completion of the homework assignments is an important aspect to develop responsibility as well as practice academic skills. Parents should expect 10-30 minutes of homework daily. Students should read, or be read to, 15 minutes or more daily.

- **Grades 7-12**

While Parents can expect up to 2 hours of homework; many times, the work can be completed at school. When a child does not complete the work at school, it will be homework. Homework not completed on time is subject to a reduction in grade.

Makeup Work:

- **Unplanned Absence**

If your child is sick, please let us know as soon as possible. We will attempt to send assignments via text or email as quickly as possible. Please remember that the teachers are teaching and may not immediately be able to send work.

- **Planned Absence**

Please let us know at least a week in advance of the planned absence in order to have the assignments ready before your child is absent.

Discipline

Harrison Christian Academy expects all students to be respectful of authority, others, and property. Every student will be expected to know these rules/goals.

- Emphasis is placed on discipline being a "skill to be developed rather than a rule to be broken."
- Consequences for not meeting the school expectations may be removal from group activity and/or loss of social time at lunch.
- Serious or continuous disciplinary offenses will be referred to the Director
- Parents will be notified by phone, text, email, or conference when students are referred to the Director's office for serious or continuous disciplinary offenses.

Major Offenses

The following are considered major offenses which carry severe consequences that may include immediate suspension or expulsion at the discretion of the Director:

- Fighting, biting, hitting (First offense- student leaves for the remainder of the day)
- Defiance of school authority (Director, teacher, or staff member)
- Consistent lack of cooperation both within and outside the classroom
- Willful destruction of school or church property
- Bringing or using alcohol, tobacco in any form, and/or illegal drugs on school grounds
- Bringing pocketknives, firearms, bullets or any type of weapon on the school/church grounds, including field trips
- Profanity or verbal abuse; obscene gestures, language, pictures, or conduct
- Leaving campus or designated area without permission
- Theft
- Cheating
- Throwing any object at people or vehicles

Suspension

Suspension is defined as the temporary removal of a student for disciplinary reasons. This removal may be in-school or out-of-school suspension depending on the infraction. Students may be excluded by the Director for a period of time not to exceed ten (10) days. The Director will notify the student and the student's parent(s)/guardian(s) of the reason for the suspension, the time of the suspension, and the requirements for reinstatement. Suspension may be assigned for a variety of issues related to misconduct.

In-School Suspension:

- Student(s) must report to the Director's office by 8:00a.m. NO LATER. Dismissal will be at the end of school day.
- Students will bring a sack lunch.
- Restroom breaks and lunch will be scheduled at appropriate intervals.
- Because it costs the school \$75.00 to monitor a student for one day of in-school suspension, after the third time the student's account will be charged \$50.00 per day spent of in-school suspension.
- Daily work will be completed during in-school suspension and homework will be completed the evening of the suspension and must be turned in the following day.
- Three (3) suspensions (in-house or out-of-school) during an academic year may result in a student losing the privilege of attending Harrison Christian Academy.

Out-of-School Suspension:

- Student will be expected to complete all homework assigned during his/her suspension. This will be graded.
- Three (3) suspensions (in-house or out-of-school) during an academic year may result in a student losing the privilege of attending Harrison Christian Academy.

Expulsion

Expulsion is defined as the permanent dismissal of a student from the school. Expulsion from school will be the decision of the Director. A written report containing reasons for the expulsion will be sent to the student's parent(s) or guardian(s). Students who serve 3 suspensions during an academic year may be expelled at the discretion of the Director.

Field Trip Participation

Students who have more than one visit to the Director's office, for disciplinary reasons, may not be allowed on the following fieldtrip. Fieldtrips are a privilege and a reward for excellent behavior in the classroom.

Important Note for Kindergarten Students

- If a student has soiled pants, you will be called to come change your child's clothes.
 - Our teacher's instructional times are very limited, and we want to ensure every student gets the most from the school day. Harrison Christian Academy does not keep a change of clothes for students.
 - The teacher/staff will contact parents and Director when "accidents" occur. After 3 "accidents" have been documented by email within one month, the Director will contact parents regarding dismissal from the program as we expect the kindergarten student to be "potty-trained" prior to enrollment.
- If a student bites another student and the nurse and/or Director can see the marks, parents will be called, and the student must go home for the remainder of the day.
 - Not only is biting a painful experience for the other child, but biting can also break the skin causing health-related diseases.
 - Parents will be contacted for a student that has been sent home more than 3 times during a semester for biting. A Kindergarten student may lose the privilege of attending classes based on behavioral issues.

Dress Code

- Neat, clean, and modest clothing.
- No holes in the students' clothing.
- No inappropriate wording or pictures on clothing.
- No tank tops or spaghetti straps.
- Students may not wear hats or hoodies over their heads while in school or during school functions.
- Tennis shoes are required for PE and preferred for daily wear, especially in grades K-6.

Dress code violations will be dealt with through warnings, appropriate changes, and/or a call home for a change of clothes.

Drills

Tornado Drills

For a tornado drill, all rooms will empty, and students will get in the tornado position along their designated wall. Students will not kneel below windows and should not be more than two persons deep. Diagrams are provided in each room. During the drill, strict discipline must be maintained.

Fire Drills

When the fire alarm sounds, the following procedure should be followed:

- As soon as the alarm sounds, students will leave the building in a quiet, orderly manner, according to instructions.

- Students should take only personal belongings with them. All books and supplies should remain in the classroom.
- The teacher will lead the students out of the room.
- Class groups should remain together as they move outside.
- All students will be accounted for.
- When the "all clear" signal sounds, students are to return in a quiet, orderly manner.

Daily Class Information

Lunches: HCA does not provide lunch for the students. We have a refrigerator and, for older students, a microwave. Younger students (K-4) should bring ready-to-eat meals. Do not bring any food to school to be shared with classmates without the teacher's and/or Director's permission.

Recess/PE: Students will go outside or to the gym for recess. If, for health reasons, a child cannot go outside and/or participate in PE, a written note from a parent will be required. No one is to enter the building during recess periods without permission from the recess/PE supervisor. No gum, candy, or food is allowed on the playground or in the gym.

Lost and Found: Check with the Director for any lost and found items. Unclaimed items left in the gym or the church for over one month become the property of the school and may be discarded or donated to a charitable organization.

Lost Books: The Director will contact the parents regarding the replacement value of lost books. Parents should pay for replacement texts immediately.

Property Damage:

- When there is damage to school or church property, the person responsible for such damage should promptly report it and pay for the damage.
- Any time a student is guilty of vandalism, either during school or non-school hours, he/she will be subject to disciplinary action in addition to restitution.

Forgotten Books, Homework, Lunch, etc.: Forgotten books, homework, or lunches may be brought to the school by parents. Please text or call when you arrive with the forgotten items.

Articles Prohibited from School: Items such as toys, questionable literature, gum, matches, lighters, and dangerous weapons are not permitted at school at any time.

Cellphones:

- Cellphones are to be turned off and turned into the first period teacher upon arrival at school.
- Students are not permitted to use cell phones anytime during the school day without permission of the teacher and or principal.
- Parents are to call the school if they need to pass a message to their child.
- If there is a problem with not turning in the phones, the student(s) could lose the privilege of bringing a phone.
- If a cell phone is seen in use or is heard ringing, it will be taken by staff, held by the administration, and returned only to the parent.
- Hiding the phone and/or lying about having a phone will lead to serious consequences such as suspension.
- There may be times the teacher has the students use their phones in class and will hand them out. Other than this, the above rules apply.

Gifts Delivered to School: If you wish to deliver a gift to your child at school, contact the teacher and/or Director first to make arrangements. Please understand that this may not always be possible.

Photos: Student photos may be public on the website or used in informative pamphlets, unless noted on the publicity consent form.

Birthdays:

- Birthdays may be celebrated in the classroom as permitted by the classroom teacher.
- Do not send any food to school without the permission of the classroom teacher.
- There is always the possibility of extreme allergies within some classrooms and the teacher can help you plan.
- Birthday invitations may not be distributed at school unless there is an invitation for everyone in the class.

Library:

HCA utilizes the Public Library as needed. All school rules for students apply.

Computers:

- Computers and other technology may be used in the classroom but will only be allowed under the direction of the teacher. Students may not visit sites or utilize programs/applications other than those required for their assignments and approved by the teacher.
- Students may not modify computers or other technology, access program files, or change settings without the permission of their teacher and school administration.

E-Readers:

- E-readers are the sole responsibility of the person who brings them to school.
- Students are not to share their e-readers with others.
- The e-reader is to go home each afternoon.
- Parents/students are solely responsible for the content on the e-reader.
- The school is not responsible for lost or stolen e-readers.
- If students are visiting sites other than reading, the parents will be notified and will need to pick up the e-reader from the Director.

Medical

Medical/Health Registration, Updates, and "Special Alerts":

Any special/diagnosed medical conditions must be documented in the student's official school health record at the time of application. Updates are required annually, and a plan of action must be on file in the administrator's office. A "Special Alert List" will be provided to your student's teacher and recess/P.E. supervisor.

Acute Illness and Injury: Students who become injured or ill at school are assessed and treated in the context of the best interest of both health and academics. This may result in the recommendation that a student goes home or attempts to go back to class to see if symptoms improve. Reassessment is coordinated with the student and faculty.

Communicable Disease: The Arkansas School Health Services Manual provides guidelines for excluding students with known or suspected communicable disease from school. A student whose temperature is 100.0 degrees or over and/or experiences vomiting or diarrhea will be excluded from school. Students should be fever-free or without vomiting for 24 hours before returning to school. Students requiring antibiotic therapy must follow the guidelines of their independent licensed physician. **If you suspect that your child is ill with a communicable disease, please keep them home.**

Lice: When lice have been detected, students must go home for 24 hours. Parents must bring students by the principal's office for a check with the label of the shampoo used to treat the lice. If lice or nits are detected, the student may not go back to class until cleared by the principal.

Parent Notification of Use of Medication: When pre-authorized, over-the-counter medication is dispensed, a note (text or email) will be sent home for elementary students. Notifications are available for secondary students with parental request.

Medications: Medications, including antibiotics and most allergy and behavioral medications, should be given at home. In the rare instance when this is not possible, medication administration can be requested as follows:

- The parent must provide an unexpired prescription in the original container with an original label that includes the student's name, provider's name, date, drug name and directions, along with a signed parental request. Forms are available for this purpose.
- **Medications containing narcotics cannot be administered in the school setting.**

Immunizations: According to Arkansas state law, students must meet current immunization requirements.

Immunizations must be on file in the administrator's office. Updates must be completed in a timely manner and provided to the school.

Exemptions for Immunizations

Parents may request an annual exemption from state immunization requirements by contacting:

Director of Communicable Disease/Immunization Division Arkansas Department of Health

4815 West Markham Street, Slot 48 Little Rock, AR 72205, Phone: 1-800-235-0002

<https://onlineimmunizationexemption.adh.arkansas.gov/WebsiteContent/Home-Page.aspx>

The parent must notify the school administrator when an exemption request is in process and provide a copy of the approved exemption notification to the school administrator upon receipt. Please note that local health departments and private providers are not authorized to provide immunization exemptions.

Tuition

ALL STUDENT ACCOUNTS MUST BE KEPT UP TO DATE IN ORDER FOR STUDENTS TO CONTINUE THEIR EDUCATION AT HARRISON CHRISTIAN ACADEMY. Responsible parties of delinquent accounts will be contacted for a review of their account and the student's status in the school.

Re-enrollment

- A student will not be readmitted if there is an outstanding tuition balance from the previous year.
- Past behavior and Christian conduct will be considered as part of the enrollment recommendation for all students.

Parent Involvement

Parent meetings will occur as designated on the school calendar and/or scheduled and announced through newsletters, email, phone, or text. The purpose of the meetings will be to provide parents with the opportunities to become better acquainted and to participate in projects/fund raisers that are essential for the development and progress of our school. **We encourage all parents to become involved in some way within their children's classrooms.**

Resolving Differences

Conflict is bound to occur in any given relationship. Truly, *"all have sinned and fall short of the glory of God"* (Romans 3:23}. Differences of opinion, misconduct, hurtful words, and violations of trust are found in the Christian community as well as the world. The presence of such conflict is common to both; however, the way the Christian deals with conflict is to be different than the typical approach of the unbeliever. This is a testimony of the transformed life (Romans 12:1-2). God has given us specific guidelines in His word regarding the resolution of conflict. *"If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over. But if he will not listen, take one or two others along, so that every matter may be established by the testimony of two or three witnesses. If he refuses to listen to them, tell it to the church, and if he refuses to listen even to the church, treat him as you would a pagan or a tax collector."* (Matthew 18:15-17)

The practical application of this truth at Harrison Christian Academy is as follows:

- Talk to God about the matter before speaking to anyone else. Give Him opportunity to calm your spirit, grant perspective and focus your eyes upon Him instead of the circumstances (Psalm 139:23-24).
- Do not talk to others about the individual(s) involved in the conflict. Do not sow seeds of discord among the Harrison Christian Academy family (Proverbs 6:16-19).
- Make an appointment to speak privately with the individual who is directly involved in the conflict. There is an appropriate time and place to discuss such issues.
 - Give the other individual opportunity to reflect upon his/her actions or words, seek God's perspective of the matter and prepare for the conversation.
 - This means a classroom issue must first be discussed with the teacher and an administrative issue must first be discussed with the administrator. For students, it is preferred that a teacher or administrator be present to assist in this process.
- If a positive outcome cannot be achieved in this initial meeting, a meeting needs to be scheduled between the original parties and the next level of administration.
- This process continues as long as necessary with the ultimate resolution resting in the hands of the Board of Directors for Harrison Christian Academy.

In following this God-given process of conflict resolution, we are being obedient to the Scripture, protecting the unity and integrity of the school's ministry, growing in our spiritual maturity, and giving a positive testimony to others.

Statement of Faith

- We BELIEVE the Bible to be the only inspired, infallible, authoritative Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind and is the sole and final source of all that we believe. (1Thessalonians 2:13; 2 Timothy 3:15-17; 2 Peter 1:20-21)

- We BELIEVE that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. (Matthew 28:19; John 10:30, 14:16-18, 17:11; Ephesians 4:4-6)
- We BELIEVE in the deity of the Lord Jesus Christ (John 1:1-4, 14:9), in His virgin birth (Matthew 1:18-25, Luke 1:35), in His sinless life (2 Corinthians 5:21; John 1:29; Hebrews 4:15), in His miracles (John 2:23), in His vicarious and atoning death through His shed blood on the cross (Philippians 2:5-11; 2 Peter 2:24), in His bodily resurrection (John 20:10-29; Acts 2:22-24; 1 Corinthians 15:3-4), in His ascension to the right hand of the Father (Mark 16:19; Hebrews 1:1-4), and in His pre-millennial, imminent bodily return in power and glory (Acts 1:11; Revelation 20:1-9; Matthew 24:27; 1 Thessalonians 4:13-17).
- We BELIEVE the Genesis account of Creation, that God directly created man in His own image (Genesis 1:1 – 2:25). We reject the notion that living creatures evolve into new kinds of organisms.
- We BELIEVE in the complete, utter, lost condition of man by nature (Jeremiah 17:9; Romans 3:23) and in the salvation by grace through faith in the Lord Jesus Christ wholly apart from works, (Ephesians 2:8-10; John 3:3-7; John 1: 12-13; Titus 3:5-7), the evidence of which is works of righteousness (Ephesians 2:10; James 2 14-18).
- We BELIEVE that all who receive by faith the Lord Jesus Christ as personal Savior are born again of the Holy Spirit and thereby become children of God (John 3:5-6; Romans 3:21-30; Galatians 4:4-7).
- We BELIEVE in the personality of the Holy Spirit and present ministry of conviction, regeneration, indwelling, enlightening, and guiding (John 3:5-8; John 14:26; John 16:7-11, 13; Acts 1:8; Acts 4:31; Romans 8:9; 1 Corinthians 2:14; Galatians 5:16-18; Ephesians 6:12; Colossians 2:6-10).
- We BELIEVE in the resurrection of both the saved and the lost; the saved unto the resurrection of eternal life and the lost unto the resurrection of damnation and eternal punishment (1 Corinthians 15:51-57; Revelation 20:11-15).
- We BELIEVE that human life is sacred from conception to its natural end (Psalm 139:13; Isaiah 49:1; Jeremiah 1:50); and that we must have concern for the physical and spiritual needs of our fellowmen (Matthew 22:37-39; Romans 12:20-21; Galatians 6:10).
- We BELIEVE God's plan for human sexuality is to be expressed only within the context of marriage, that God created man and woman as unique biological persons, and that male and female are distinct and complimentary genders which together reflect the image and nature of God. We believe that God instituted marriage between one male and one female as the foundation of the family and the basic structure of human society. For this reason, we believe that marriage is exclusively the union of one genetic male and one genetic female. We believe that rejection of God's plan for gender, marriage, and sexuality is a sin against God. (Genesis 2:24; Genesis 5:2; 1 Corinthians 6 18-20; Galatians 5:16-21; Romans 1:24-27)
- We BELIEVE there is one living and true God, the infinite Spirit who is from everlasting to everlasting. He is omnipotent, omnipresent, and omniscient. His nature is righteous, just, and loving. He is the creator and ruler of the universe, worthy of all honor, confidence, and love.
- This statement of faith reflects the teaching of Harrison Christian Academy staff and faculty but does not limit the extent of our faith.